



NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Wednesday, 10th July, 2013 at 10.00 am**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty	-	Guiselay and Rawdon;
P Latty	-	Guiselay and Rawdon;
P Wadsworth (Chair)	-	Guiselay and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
S Lay	-	Otley and Yeadon;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;

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**W N W Area Leader: Jane Maxwell
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A G E N D A

Item No	Ward	Item Not Open		Page No
			<u>PROCEDURAL BUSINESS</u>	
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)	

Item No	Ward	Item Not Open		Page No
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 17TH JUNE 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 17th June 2013.</p>	1 - 8
8			<p>ADULT SOCIAL CARE COVER</p> <p>To receive a report of the Deputy Chief Executive report introducing a presentation made by the Deputy Director of Adult Social Care.</p>	9 - 12

Agenda Item 7

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 17TH JUNE, 2013

PRESENT: Councillor P Wadsworth in the Chair

Councillors S Lay, B Anderson,
C Campbell, J L Carter, B Cleasby,
R Downes, C Fox, C Townsley and
D Collins

1 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

2 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

3 Late Items

There were no late items submitted to the agenda. However, with agreement of the Area Committee, information relating to the Open Forum was circulated at the meeting at the request of the participants of the Open Forum.

4 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations made.

5 Apologies for Absence

Apologies for absence were received from Councillors G Latty and P Latty.

6 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

Mrs Hirst and Ms Chapman addressed the Area Committee regarding the proposed closure of Manorfield House Residential Home, Horsforth raising a number of issues relating to the consultation process and future accommodation provision in the Horsforth area.

7 Better Lives for People of Leeds: Care Homes and Day Services

Draft minutes to be approved at the meeting
to be held on Wednesday 10th July 2013

The Director of Adult Social Services submitted a report outlining the Better Lives vision in which context a review of the remaining care homes and day centres has been completed and proposals developed that revise the current service model.

In attendance to answer Members' questions were:

Kim Maslyn- Head of Service (Adult Social Care) Support and Enablement
Anna Maria Clifford – Programme Manager (Adult Social Care) Strategy and Commissioning

There was a discussion about the consultation process, and a number of questions which Members felt needed further information in order to be fully answered. The possible closure of Manorfield House and the options for alternative accommodation for it's residents were discussed. Anna Maria Clifford assured Members that ' Adult Social Care had developed a 'Care Guarantee' and Assessment & Closure Protocol for Phase 1 of the Better Lives for Older People Programme and had used it in ensuring the move of 96 people from the closure of 4 care homes in 2012 was carried out successfully.

Both documents were based on research findings by the University of Birmingham and the good practice that was identified through the research in relation to the closure of care homes.

The Care Guarantee states that when a home or day centre is closing people's dignity, choice, and rights will be protected. Implicit within this statement is that residents will not be forced to leave to go to somewhere that they did not want to go. In relation to retaining the home until it is empty – this would be subject to ensuring the health and safety requirements can continue to be met - to meet the needs of residents – including the wellbeing and overall morale of remaining residents.

RESOLVED-

- a) That Adult Social Care provide a written response to the questions from members of the public and elected Members
- b) That Adult Social Care provide the analysis of the consultation undertaken as outlined in 6.1 of the report
- c) The Adult Social Care provide Members with a copy of the assessment protocol and confirmation that no resident be forced to move to a home that they do not choose
- d) That Adult Social Care provide an overview of the Strategic Framework for older people's supported housing and residential provision in the Outer North West area, together with the evidence base for future provision planning
- e) That a special meeting of the North West (Outer) Area Committee be held in July 2013, prior to the September Executive Board meeting

8 Minutes - 14th May 2013

RESOLVED- That the minutes of the meeting held on 14th May 2013 be approved as a correct record

9 West and North West Locality Team Service Level Agreement and Performance Summary

The Locality Manager (West and North West Leeds) submitted a report providing an update on performance against the SLA between Outer North West Area Committee and the West-North West Environmental Locality Team, and seeking approval of the Service Level Agreement for the delivery of delegated environmental services in 2013/14.

Jason Singh, Locality Manager (West and North West Leeds) presented the report and responded to Members' comments and queries.

RESOLVED-

- a). That the contents of the report be noted; and
- b). That the Service Level Agreement be approved

10 Investing in Young People: Update of the Future Direction of Youth Services and Delegated Functions for Area Committees

The Director of Children's Services submitted a report providing the Committee with an update on the recommendations agreed at the Executive Board on 13th March 2013; Investing in Young People: Future Direction for Youth Services in Leeds. The report informed Members that the allocation for the North West Outer Area Committee budget ring-fenced for youth activities was £28237 in 2013/14 and £56747 in 2014/15.

Jean Davey (Children's Services) presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:

- The methods used to determine how the funding was allocated and targeted
- When the funding could be spent and what on
- The purpose of youth funding in Leeds
- The best process to allow some of the money to be spent on activities for the 2013 school summer holidays given the tight timescales

Jane Maxwell, West North West Area Leader, outlined a process that would enable arrangements to be made for activities in the 2013 Summer holidays with the tight timescales involved. The Area Committee could authorise the Children and Young People's Sub Committee to consider possible activities for the 2013 Summer holiday period and make recommendations to officers.

Draft minutes to be approved at the meeting
to be held on Wednesday 10th July 2013

Officers could then ratify the recommendations made by the Children and Young People's Sub Committee via the delegated decision process. This would enable the necessary approvals to do be done quickly enough to allow arrangements to be made for the 2013 Summer holiday period. Details of the schemes commissioned would be brought back to a future Committee for Members' information.

RESOLVED-

- a). That the Children and Young People's Sub Committee consider possible activities for the 2013 Summer holiday period, and make recommendations to officers;
- b) That officers be authorised to ratify the recommendations made by the Sub Committee via the delegated decision process.
- c) That the Area Committee Chair and new Area Lead for Children's work with the Executive Member to shape the July Executive Board report re targeted youth work services.

11 Appointment of Area Lead Members, Cluster Representatives and Corporate Carers

The Assistant Chief Executive (Customers and Communities) submitted a report inviting Area Committees to make appointments to Area Lead Member roles, Clusters and Corporate Carers Group for the next municipal year 2013-14.

RESOLVED-

That the following appointments be made:

- a) Area Lead Member roles:
 - Environment: Councillor Anderson
 - Community Safety: Councillor Fox
 - Employment, Skills and Welfare: Councillor Cleasby
 - Health, Wellbeing and Adult Social Care: Councillor G Latty
- b) Children's Services Cluster Partnership Representatives:
 - Horsforth: Councillor Collins
 - ESNW: Councillor Anderson
 - Aireborough: Councillor Lay and Councillor P Latty
 - Otley/ Pool/ Bramhope: Councillor Lay

12 Wellbeing Fund Update Report

The Assistant Chief Executive (Customers and Communities) submitted a report providing an update on the budget position for the Wellbeing Fund for 2013/14 and noting those projects agreed for support from the Wellbeing

Fund for 2013/14. It also highlighted the current position of the Small Grants and skips and those Small Grants and skips that have been approved since the last meeting.

Gerry Burnham, West North West Area Management, presented the report and responded to Members' comments and queries.

RESOLVED-

- a). That the current position of the well-being budget as set out at Appendix 1 of the report be noted;
- b). That the current position of the Small Grants and skips and those Small Grants and skips that have been approved since the last meeting be noted;
- c). That the following be agreed in respect of those expressions of interest received for well-being funding, as detailed within Section 4 of the submitted report;

Project	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Decision
Community Skips Budget	£1,000	£1,000	£1,000	£1,000	Approved
Horsforth CCTV			£3,702		Approved
Guiseley in Bloom-Watering		£1,600			Approved
Guiseley & Rawdon Festive Lights		£3,265			Approved
Horsforth PCSOs			£8,100		Approved

That CASAC be awarded £5,000 each from the wards of Adel and Wharfedale, Horsforth and Otley and Yeadon. The decision from Guiseley and Rawdon ward to be deferred until the Chair had discussed the matter with his ward colleagues who were absent from the meeting.

13 Appointment of Co-optees to Area Committees

The Chief Officer (Democratic and Central Services) submitted a report seeking to gain approval for the appointment of a co-optee to the Area Committee for the remainder of the municipal year.

Members discussed the merits of having co-optees at the Area Committee.

RESOLVED-

That the appointment of the co-optee named within the report not be approved.

14 Area Chairs Forum Minutes

The Assistant Chief Executive (Customers and Communities) submitted a report which notified Members that the minutes of Area Chairs Forum meetings would be brought to Area Committee meetings as a regular agenda item, and giving an overview of the Area Chairs Forum meetings.

RESOLVED-

That the contents of the report be noted

15 Area Update Report

The Assistant Chief Executive (Customers and Communities) submitted a report updating Members on recent sub group and forum business since the last Area Committee.

RESOLVED –

That the contents of the report be noted

16 Local Authority Appointments to Outside Bodies

The Chief Officer (Democratic and Central Services) submitted a report outlining the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asking the Committee to determine the appointments to those organisations which fall to the Committee to make an appointment to.

Sophie Wallace, Governance Services, presented the report and responded to Members' comments and queries.

RESOLVED-

- a). That the contents of the submitted report and appendices be noted; and
- b). That in respect of the Committee's Outside Body schedule, the following appointments be made for the 2013/14 municipal year:-

Aireborough Voluntary Services To Councillor Downes for 1 year
The Elderly With Disabilities

Bramhope Youth Development Trust Councillor Fox for 1 year

Horsforth Live At Home Scheme Councillor Cleasby for 1 year

Rawdon and Laneshaw Bridge Trust Councillor Cleasby for 3 years
Mr S Waddinton for 3 years
Mr J Peebles for 3 years
Mr D Longley for 3 years

ALMO Outer North West Area Panel Councillor G Latty for 1 year
Councillor Fox for 1 year

17 Date and Time of Next Meeting

Next Ordinary meeting 2pm Monday 23rd September 2013, Greenacre Hall,
Rawdon.

Details of Special additional meeting for July to be confirmed.

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Report of Deputy Chief Executive

Report to North West (Outer) Area Committee

Date: 10th July 2013

Subject: Adult Social Care Cover

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Horsforth Otley & Yeadon		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. At the Outer North West Area Committee on the 17th June, Adult Social Care presented a report on 'Better Lives for People of Leeds: Care Homes and Day Services for Older People. The report is attached at appendix 1.
2. At the Area Committee meeting discussion took place about the consultation process and a number of queries were raised.
3. It was agreed that an additional meeting of the Area Committee be held in July 2013, prior to the September Executive Board meeting that is considering the proposals.
4. This report introduces a presentation from Adult Social Care responding to the issues raised at the June Area Committee meeting.
5. A copy of the response from Adult Social Care will be made available at the meeting.

Recommendations

Outer North West Area Committee Members are invited to:

Note and comment on the contents of the presentation.

1 Purpose of this report

- 1.1 This report introduces a presentation made by the Deputy Director of Adult Social Care.

2 Background information

- 2.1. At the last Outer North West Area committee on the 17th June, the Director of Adult Social Care submitted a report outlining the Better Lives vision in which a review of the remaining care homes and day centres has been completed and proposals developed that revise the current service model (appendix 1).
- 2.2 In attendance to answer Members' questions were:
Kim Maslyn – Head of Service (Adult Social Care) Support and Enablement and
Anna Maria Clifford – Programme Manager (Adult Social Care) Strategy and Commissioning.
- 2.3 A discussion took place regarding the consultation process, and a number of queries were raised which Members felt required further information.
- 2.4 The Area Committee resolved that Adult Social Care attend a special meeting of the Area Committee, prior to the September Executive Board, to provide a response to the queries from members of the public attending the Area Committee and Elected Members.

3 Main issues

- 3.1 The presentation will be delivered by the Deputy Director of Adult Social Care.
- 3.2 A copy of the presentation will be provided at the meeting.

4.1 Consultation and Engagement

- 4.1.1. The options presented in the original report endorsed by the Executive Board, are the subject of a formal and comprehensive programme of consultation and engagement.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

4.3.1. This section is not applicable to this report

4.4 Resources and value for money

4.4.1 There are no direct financial implications for the area committee to consider at this stage.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report is not confidential, neither is it, or part of it exempt.

4.5.2 This report is not subject to Call-In.

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5. Conclusions

5.1 Adult Social Care is delivering a presentation in response to questions raised by members of the public and Elected Members following the Better Lives for People of Leeds: Care Homes and Day Services for Older People report presented at the 17th June Outer North West Area Committee.

6 Recommendations

6.1 The Area Committee is asked to:
Note and comment on the contents of the presentation.

7 Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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